

Bright Beginnings Childcare Centre Health and Safety Policy Statement

1. Bright Beginnings is committed to ensuring the health, safety and welfare of its employees, so far as is reasonably practicable, whether on the Nursery premises, or carrying out Bright Beginnings' business at another location.
2. This responsibility also extends to children, parents, lawful visitors and members of the public, whilst they are on the Nursery's premises, under the care of Bright Beginnings staff or involved in Bright Beginnings business at another location.

Bright Beginnings will, so far as is reasonably practicable:

3. Provide and maintain a safe environment and safe systems of work.
4. Manage health and safety through the process of risk assessment and risk control.
5. Ensure that management check that all processes and systems of work are designed to take account of health and safety and are properly supervised at all times. It is important to ensure that detailed written health and safety arrangements are provided within all areas, as required by legislation, and are updated, where necessary.
6. Provide staff with suitable health and safety information, instruction, training and supervision.
7. Provide safe entry to, and exit from, Bright Beginnings' premises.
8. Provide adequate arrangements to enable employees and their representatives to raise issues of health and safety, and for them to receive due consideration/action.
9. Appoint competent people to assist Bright Beginnings in meeting its statutory duties including, where appropriate, specialists from outside the organisation.
10. Provide adequate resources to implement the policy.

It is the duty of all employees of Bright Beginnings to:

11. Co-operate with Bright Beginnings, to enable all statutory duties to be complied with. Also to take reasonable care for his or her own health and safety, and for the safety of other people who may be affected by his or her acts or omissions. Immediately report to their line manager anything they feel is unsafe or dangerous.

Employees, third parties and lawful visitors have a duty to:

12. Co-operate in the operation of this policy by not interfering with or misusing anything provided in the interests of their or others health and safety.

The successful implementation of the Bright Beginnings health and safety policy requires total commitment from everyone. This policy will be regularly monitored to ensure that the objectives are achieved. It will be reviewed and, if necessary, revised to reflect legislative or organisational changes, at routine intervals.

Signed **Angela Foley**
General Manager of Bright Beginnings

Date **For and on behalf of the Board**